

Regular Meeting – Monday, November 12, 2018 – Hillman Community Center

The regular monthly meeting of the Hillman Township Board was called to order at 7:00 p.m. by Chair Manning with the pledge of allegiance to the flag. Present were Manning, P. Achatz, Vanderveer, Burr and guests Deputy Josh Smith, Joe Jackson, Hillman Community Center Manager, Steve and Cindy Strobel, Mike and Tracy Flaughter and Jim Warner. Absent was M. Achatz.

Motion by Manning to adopt the agenda for the meeting, second by Burr, all in favor, motion carried.  
Motion by Burr to approve the minutes of the previous meeting, second by Manning, all in favor, motion carried.

**Visitor Comments** – Deputy Smith stated there has been some theft of items at the laundromat in town that he has been following up on. He also has been stopping by during roller skate on Friday nights.

The Strobel's and the Flaughter's approached the Board with a request to follow up on the possibility of paving the gravel part of North Shore Drive. Burr explained the process for road work and reported that Todd Behring of the Montmorency County Road Commission worked up a price estimate a year or so ago. Burr will follow up with Behring.

M. Achatz entered the meeting at 7:15 p.m.

#### **Community Reports –**

**Community Center** - Manager Jackson reported that Stanley Steamer cleaned the carpets in the conference room and the offices, Temp Troll repaired a leak in the bar cooler and replaced the gas, the fire inspector did an inspection and changed out the fire extinguishers, a new wedding has been booked for May 2019 and 3 events have been held since the last meeting. Jackson questioned the Board regarding bids for snow removal and will advertise for bids in the Montmorency County Tribune. The budget update was presented showing revenues of \$43,887.19 and expenditures of \$41,383.63. Motion by Manning to adjust the budget by subtracting \$200.00 from Maintenance and Operations for a new total of \$12,800.00 and add \$200.00 to Miscellaneous Expense for a new total of \$486.00, second by Burr, all in favor, motion carried. Motion by M. Achatz to pay the bills as presented and as listed, second by Vanderveer, all in favor, motion carried: Allband 1,022.65, Alpena Fire Equipment 269.75, Arnold Sales 285.11, Bernard Building Center 18.71, Gordon Food Service 351.38, Jason Witzke 120.00, Jewell's Disposal Service 90.25, John Hancock Life Ins. 15.00, Larry Vanderveer 120.00, Pam Kotzian 133.05, PIE & G 85.65, Rachel Johnson 120.00, Sharon Vanderveer 194.37, Thompson Linen Service 38.42, Village of Hillman 45.31, Hillman Township 378.94, Michigan Dept of Treasury 69.70, Connie Chenoweth 89.64, Jonathan Jackson 588.60, First Bankcard 9.99, Connie Chenoweth 57.05, Gary LaFleche 25.63, Jonathan Jackson 588.59 and Alpena Power Company 558.26.

**Fire & EMS** – Board members reported that Abe Bruski has been hired to replace Kellie Lis as EMS Coordinator. Work is continuing to get the new radios licensed. Mechanical problems continue with one of the ambulances.

**Planning and Zoning** – Letter from Administrator Orlandi states he has issued 18 zoning permits to date. Orlandi has been asked to attend the December Township Board meeting.

**Park Commission** – Brian Crane has been working on obtaining two electronic score boards for 2 of the fields at the park. Following discussion a motion was presented by Burr to approve acquiring 2 electronic score boards for the park, (at no cost to the Township) with extended warranty if available (at the Township's expense) with the name Hillman Township on the Board, second by M. Achatz, all in favor, motion carried.

**Cemetery Commission** – P. Achatz reported that Harold Mann rented a tractor and did some leveling of sand at the Cemetery. To date there has been 10 body burials and 9 cremains burials.

**Treasurer's Report** – Vanderveer reported that summer tax collection is at 89%. She also presented a financial report. A copy of the report is on file.

**Clerk's Report** – P. Achatz reported that 941 ballots were cast in the November 6 general election with 265 of them being absentee ballots. The budget update was presented showing revenues of \$186,814.73 as of 10/31/2018 and expenditures of \$221,847.85. Motion by P. Achatz to adjust the budget by subtracting \$3,730.00 from Road Fund for a new total of \$45,958.76 and adding \$2,000.00 to Legal and Auditing for a new total of \$5,000.00, \$1,500.00 to Office Equipment and Maintenance for a new total of \$4,000.00 and \$230.00 to Park Activities Planner for a new total of \$1,730.00, second by Manning, all in favor, motion carried.

Motion by Manning to pay the bills as presented and as listed, second by Vanderveer, all in favor, motion carried: John Hancock 45.00, Pamela Achatz 813.58, Charles Manning 283.83, Jody Vanderveer 1,148.72, Garry Boldrey, Jr. 1,849.33, Pamela Achatz 177.76, Darrell Bartow 36.94, Teresa Elowsky 36.94, Joseph Kennard 36.94, Thomas LaFleche 36.94, Janet McMurray 36.94, Stephen Orlandi 73.60, Eleanore Smith 36.94, Charles Manning 110.82, Jody Vanderveer 87.98, Michigan Dept of Treasury 316.45, BS & A Software 2,148.00, DesignTeam Consultants 398.00, Gillard, Bauer, Mazrum 95.00, Hillman Community Center 853.00, Miller Office Machines 37.08, Montmorency Press, Inc 509.25, R.S. Scott Associates 3,373.28, Sharon Vanderveer 120.00, Village of Hillman 16.00, State of Michigan 404.98, Raymond Selesky 40.00, John Burr 73.88, Staples Credit Plan 31.24, C & S Lawn Care 114.00, Alpena Power Company 204.74 and Frontier 231.92.

**Supervisor's Report** – Motion by Manning to adopt the FOIA Procedures and Guidelines and Inspection of Records, second by Burr, all in favor, motion carried.

**New Business** – Burr reported that the Village will be placing Christmas decorations at the new band shell. Motion by Burr to contribute up to \$300 to the Village for the Christmas decorations for the band shell, second by Vanderveer, all in favor, motion carried.

Meeting adjourned at 9:30 p.m.

Respectfully submitted,

Pamela J. Achatz, Clerk