

**\*\*unapproved draft\*\***

Special Meeting – Tuesday, September 11, 2018 – Hillman Community Center

The special meeting of the Hillman Township Board was called to order by Chair Manning at 7:00 p.m. Present were Manning, P. Achatz, Vanderveer, Burr and guests Tim Gulden, Township Attorney and Jim Warner.

Discussion was held on our Zoning Ordinance and enforcement of that ordinance. Civil infractions are the best way to handle zoning violations. There are 3 steps to take when violations are reported or found:

1. Investigation
2. Send a letter to the property owner
3. Have the attorney write a letter to the property owner. Usually there is a 70 to 80% compliance once the violator receives a letter from an attorney. A judge can fine up to \$500 plus up to \$500 in costs.

Tim stated that he could write the civil infraction tickets.

Discussion was also held on a Blight Ordinance. Tim explained the process in adopting a Blight Ordinance. Motion by Manning to allow Tim Gulden to draft a Blight Ordinance for Hillman Township and to have it delivered to the Township Board by the October 8, 2018 meeting, second by Burr, all in favor, motion carried.

Meeting adjourned at 8:10 p.m.

Respectfully submitted,

Pamela J. Achatz, Clerk